COVID-19 Absences and Emergency Leave
U.S. HOURLY ASSOCIATES AND OTR DRIVERS

LEVEL 1
Associate has COVID-19 concerns and chooses to quarantine/isolate

- Leave is unpaid for up to two work weeks* however you may use available PTO.
- Report your absence daily using the Associate Information Line or the Report an Absence Web Form until you get confirmation your manager knows about your leave request.
- Only contact Sedgwick if you will be out more than three days. Visit MySedgwick on One.Walmart.com/LOA
- If you choose to be out longer than two work weeks, contact Sedgwick to request additional time away.

LEVEL 2
COVID-19 mandated quarantine by health care provider, government or Walmart

- Leave is paid for up to two work weeks* at 100% pay.
- Report your absence daily using the Associate Information Line or the Report an Absence Web Form until you get confirmation your manager knows about your leave request.
- Contact Sedgwick as soon as you are aware of the need for leave but no later than 3 business days after the first day of your absence. Visit MySedgwick on One.Walmart.com/LOA

LEVEL 3
Confirmed COVID-19 diagnosis

- Leave is paid for up to two work weeks* at 100% pay. Then partial pay replacement for up to 26 weeks with medical certification.
- Report your absence daily using the Associate Information Line or the Report an Absence Web Form until you get confirmation your manager knows about your leave request.
- Contact Sedgwick as soon as you are aware of the need for leave but no later than 3 business days after the first day of your absence. Contact MySedgwick on One.Walmart.com/LOA or call 800-492-5678

Time away from work for COVID-19 related symptoms, concerns, quarantine or illness qualifies as an authorized absence and will not result in attendance occurrences. For leave details see the COVID-19 Emergency Leave Policy.

*Time off for each COVID-19 Emergency Leave cannot be taken intermittently and must be taken continuously. The maximum pay benefit is two work weeks with Level 2 and Level 3 combined.
COVID-19 Absences and Emergency Leave
U.S. SALARIED ASSOCIATES

LEVEL 1
Associate has COVID-19 concerns and chooses to quarantine/isolate

- Leave is unpaid for up to two work weeks* however you may use available PTO.
- Report your absence as usual for your area rather than contacting Sedgwick.
- If you choose to be out longer than two weeks, contact Sedgwick to request additional time away.
Visit MySedgwick on One.Walmart.com/LOA

LEVEL 2
COVID-19 mandated quarantine by health care provider, government or Walmart

- Leave is paid for up to two work weeks* at 100% pay.
- Report your absence as usual for your area rather than contacting Sedgwick.
- If you need to be out longer than two weeks, contact Sedgwick to request additional time away.
Visit MySedgwick on One.Walmart.com/LOA

LEVEL 3
Confirmed COVID-19 diagnosis

- Leave is paid for up to two work weeks* at 100% pay. Then partial pay replacement for up to 26 weeks with medical certification.
- Follow your normal process for reporting your absence.
- Contact Sedgwick as soon as you are aware of the need for leave but no later than 3 business days after the first day of your absence. Contact MySedgwick on One.Walmart.com/LOA or call 800-492-5678.

*Time off for each COVID-19 Emergency Leave cannot be taken intermittently and must be taken continuously. The maximum pay benefit is two work weeks with Level 2 and Level 3 combined. For leave details see the COVID-19 Emergency Leave Policy.
Protect and Prevent

• Avoid close contact with people who are sick.
• Avoid touching your eyes, nose and mouth with unwashed hands.
• Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

Get Your Prescriptions by Mail

• Get eligible prescriptions by mail through Walmart Home Delivery Pharmacy. If you’re enrolled in a Walmart medical plan, call 866-855-0740 for details. Or call OptumRx at 844-705-7493.
• You may also get early refills at Walmart, Walmart Home Delivery or Walmart Specialty pharmacy.

See a Doctor from Home

• Talk or video chat with your own doctor or mental health specialist from home and it’s covered just like a regular visit. Contact your doctor’s office to find out more.
• Video chat with a doctor or mental health specialist with Doctor On Demand for $0. Medical visits are available 24/7. Learn more at One.Walmart.com/DOD

Get support with anxiety or life concerns

• Free help is available 24/7 with Resources For Living.
• Visit One.Walmart.com/RFL or call 800-825-3555.