



設施披露和維護指南

對於非零售連結市場

快速連結

[設施清單](#)

審核與您的供應商檔案相關的設施
移除您不再使用或啟動無效設施的設施

[設施披露](#)

將新設施新增到您的供應商檔案中

[設施社會責任審計狀](#)

審核設施審計狀態、審計評估和到期日期

設施清單

[返回功能表](#)

目的：審核與您的供應商檔案相關的設施。

有關您的設施的完整清單，請聯絡您的責任採購 (RS) 區域經理。



責任採購連絡人清單

查看設施清單以確保準確。

Factory Overview

62 Records Found

Factory ID	Name	Status	Social Audit	FCCA	Security
11111111	Factory A	ACTIVE	YELLOW	B	PASS
22222222	Factory B	ACTIVE	AUDIT DUE	B	PASS
33333333	Factory C	ACTIVE	GREEN	PENDING	PASS
44444444	Factory D	ACTIVE	AUDIT DUE	B	PASS
55555555	Factory E	ACTIVE	YELLOW	B	PASS
66666666	Factory F	ACTIVE	AUDIT DUE	B	PASS

Request New Factory

Submit

移除您不再使用的設施、啟動無效設施或關聯現有設施，請聯絡您的 RS 經理。

目的：新增新設施到您的供應商檔案中。

聯絡您的責任採購區域經理以填寫手動披露表。

Manual Disclosure Form Data

[Instructions](#)

[Obtaining and submitting an approved social compliance audit](#)

[Disclosure Policy and Guidance](#)

[Audit and Assessment Policy and Guidance](#)

[Responsible Sourcing Standards for Suppliers](#)

	English	To be filled in English Only
Walmart Supplier Details	Do you already have a current Supplier ID in Retail Link?	
	Supplier ID	
	Supplier/Vendor Name (in English)	
	Supplier Address	
	Vendor Nbr	
	Supplier Contact Person	
	Supplier Email Address	
	Supplier Telephone No.	
	Fax No.	



说明:

Supplier ID	8-digit number created by Wal-Mart for each supplier. Supplier ID is allocated by the Supplier Management team and is separate from the Vendor Nbr.
Vendor Name (English)	Name for the 9-digit supplier number.
Supplier Address	Full street address of supplier location.
Vendor Nbr	6-digit number assigned that uniquely identifies a purchase or expense vendor that supplies products for Wal-Mart. This number is in the Supplier Agreement. If you have a 9-digit number please input the first 6-digits.
Retail Market	RETAIL MARKET is the Walmart Market which your company supplies to. Select one Market from the list. If you supply various markets, select the one that asked you to complete this form.
Supplier Contact Person	Name of the supplier contact person. To include multiple entries please separate by using the semi-colon (Ex. John Smith; Jane Smith; Devon Smith)
Supplier Email	Email address to contact the Supplier. To include multiple entries please separate by using the semi-colon (Ex. John_Smith@msn.com; Jane_Smith@gmail.com)
Supplier Telephone No.	Provide country code first in parenthesis () followed by the number. For Example: (91)80-5555-0000, (502)5555-0000
Fax No.	Provide country code first in parenthesis () followed by the number. For Example: (91)80-5555-0000 If you do NOT have a fax number, please input: (000)000-0000



手動披露表 (續)

Retail Market, Brand & Buyer Details	Retail Market	
	Brand Name of the Product being sold to Walmart and its subsidiaries (Insert "NonBranded" where no brand identification is referenced)	
	Walmart and its subsidiaries Buyer's Name	
	Dept Nbr	
	Major Product (Apparel, Home, Hardlines, Food, etc.)	



關鍵定義：

沃爾瑪及其子公司的自有品牌。 如果產品由美國沃爾瑪或山姆俱樂部美國銷售，則披露工廠（如果：
 • 從事初級或分包生產，涉及對沃爾瑪銷售的產品進行重大轉化；
 • 用於由沃爾瑪指定或沃爾瑪指定供應商與沃爾瑪相關的生產；或
 • 在產品生產後從事加工或擴充，在加工或擴充時可以看到沃爾瑪自有品牌標識。如果產品由任何沃爾瑪國際零售市場銷售，或由沃爾瑪通過沃爾瑪電子商務平臺銷售，則披露工廠（如果：用於生產私人品牌商品、獨家品牌商品或直接進口商品，並且：
 • 從事初級或分包生產，涉及對沃爾瑪銷售的產品進行重大轉化；
 • 用於沃爾瑪指定或沃爾瑪指定供應商的沃爾瑪相關業務；或者
 • 在產品生產後從事加工或擴充，在加工或擴充時可以看到沃爾瑪私有品牌標識。

说明:

Fax No.	Provide country code first in parenthesis () followed by the number. For Example: (91)80-5555-0000 If you do NOT have a fax number, please input: (000)000-0000
Brand Name of the Product being sold to Walmart and its subsidiaries (if available. Insert "NonBranded" where no brand identification is referenced)	A name given by the maker to a product or range of products, especially a trademark. If you don't have a trademark, input "Non-branded"
Walmart and its subsidiaries Buyer's Name	The first and last name of the Buyer who is responsible for negotiating items to be sold at Walmart.
Dept Nbr	Wal-Mart Accounting Department Number for an item (For example: 05-Electronics). If the Market you serve does not use Accounting Department Numbers, input the name of the department.
Major Product Division	Major product division that you supply to Walmart. Select from the list. Examples: Food Fresh Food Apparel Home Hardlines GNFR (goods not for resale)

設施資訊。在同一「手動披露」表單中新增最多 10 個設施。完成後，將其發送給您的 RS 經理以完成披露過程。

Factory Details	
Factory #1	Factory ID (If Existing in Retail Link)
	Factory Type (Primary or Secondary)
	Factory Sub Type
	Operational Type
	Start Month
	End Month
	Factory Name
	Factory Address
	City
	State / Province
	Country
	Factory Contact Person
	Factory Phone #
	Factory Email Address
	Factory Fax #
	Postal Code
	Total Number Of Employees
	Walmart and its subsidiaries Private label
	A scanned copy of the Factory's business license is Included in the response.
	I certify that an employee of my company or a qualified 3rd party social compliance auditor has visited this factory, and, to the best of my knowledge, the factory operates consistently with Walmart and its subsidiaries Standards for Suppliers. I also understand that I am responsible for maintaining my factory list and keeping it current by disclosing all facilities that produce product for Walmart and its

- ✘
- ✘
- ✘
- ✘
- (Field to be selected when Operational Type is Seasonal)
- (Field to be selected when Operational Type is Seasonal)
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说明:

Factory ID (If Existing in Retail Link)	8-digit Wal-Mart system assigned identification number of a factory producing merchandise for Wal-Mart
Factory Type (Primary or Secondary)	PRIMARY FACTORY: Any factory where the substantial transformation of the product takes place resulting in finished merchandise. COMPONENT FACTORY: Any factory where a component of the final product is produced.
Factory Sub Type	Select factory subtype where the final product is produced. (Example: Manufacturer, Warehouse, Packhouse, etc.)
Operational Type	Factory operational type, whether Year long or Seasonal
Start Month	If factory operational type is seasonal start and end month to be selected accordingly.
End Month	
Factory Name	Full name of factory as it appears registered with local authorities.
Factory Address	Full street address of factory location.
City	Name of city where factory is located.
State / Province	Name of State, Department or Province where factory is located.
Country	Country where factory is located.
Factory Contact Person	FACTORY CONTACT PERSON is the person within the factory that will act as main contact and has contact with the Supplier.
Factory Phone #	Provide country code first in parenthesis () followed by the number. For Example: (91)80-5555-0000, (502)5555-0000
Factory Contact Email Address	Email address to contact the Factory. To include multiple entries please separate by using the semi-colon (Ex. John_Smith@msn.com; Jane_Smith@gmail.com)
Postal Code	Code of letters and/or digits used as part of a postal address. Also called postcode. If your country does NOT use postal code, please input: 00000
Total Number Of Employees	Total number of employees

提供以下設施檔之一：營業執照、稅務 ID 證書、食品安全證書（所有頁面）、公用事業帳單（電、水、天然氣）或其他地方政府發放的文件。 **重要提示：** 文檔中的名稱和地址必須與提交的設施名稱和地址一致。

設施社會責任審計狀態

[返回功能表](#)

目的：審核設施審計狀態、審計評估和到期日期。

請聯絡您的責任採購區域經理，獲取您的設施的完整清單。

關鍵定義：

審計到期：工廠需要向責任採購部門提交社會審計。必須在自申請日期起 120 天內提交有效的審計報告以免停用。

範例：申請日期 01/22/19，審計到期日期 05/20/19。

後續審計：該設施當前的社會審計需要更新。應在到期日期之前提交新的有效審計報告，以免停用。

已檢查：已提交有效的審計報告，目前正在審核中。

ES 審計 – 第 1 類 – 國家/地區延遲：本年度不需要進行社會審計。



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支援聯絡資訊：
rssfaam@walmart.com