

Getting Started with a Sustainability Initiative of South Africa (SIZA) Audit



QUICK FACTS

- Applicable to all agricultural products
- · Audits conducted in South Africa
- · Membership is a requirement

The Sustainability Initiative of South Africa (SIZA) is a membership-based ethical and environmental trade program. SIZA aims to align to local and international standards and improve confidence in the South Africa supply base for retailers and other stakeholders. Through diverse strategies such as market engagement, third-party audit, audit oversight strategies, capacity building, remedy solutions, digital monitoring, and more, the program aims to drive sustainable practices and position South African agriculture as a global leader in sustainability and ethical (social) compliance standards. For details on the audit program, review or download a copy of the <u>SIZA Social Audit Process & Methodology</u>.

MEMBERSHIP

Membership is required for Flipkart Group suppliers and their facilities participating in the SIZA audit program. Review more information about membership <u>here</u>. Access the registration platform <u>here</u>.

SIZA SUPPORT

INFORMATION & SUPPORT	
SIZA Platform (English,	Carmen Botes: <u>carmen@siza.co.za</u>
Afrikaans)	Phone: +27 (21) 852 8184
Audit Oversight	Werner van Dyk: <u>werner@siza.co.za</u>
(English, Afrikaans)	Phone: +27 (21) 852 8184
General Inquiries (English, Afrikaans, Sepedi, IsiXhosa)	Erika de Villiers: <u>erika@siza.co.za</u> Phone: +27 (21) 852 8184
Membership	Lizzy Sebati: <u>lizzy@siza.co.za</u>
Assistance	Phone: +27 (21) 852 8184



Visit the Flipkart Responsible Sourcing Compliance Hub

for additional requirements, access to resources, training and answers to common questions.



SHARE FACILITY REPORTS WITH FLIPKART

Provide visibility to facility information and audit reports to Flipkart Group with the steps below.

Step 1: Access to the MySIZA Platform.

Navigate to the <u>SIZA website (www.siza.co.za)</u> and select "Register on the SIZA Platform." If you need any assistance during registration, please contact Lizzy Sebati (Email <u>lizzy@siza.co.za</u> / Phone: +27 (21) 852 8184).

Step 2: Share facility and audit information on the SIZA platform – All Buyers.

The linked members section at the top of your MySIZA profile homepage will display all the members that have granted you access to view their profile. This is done one of two ways: 1) The member providing you with access in their profile, or 2) by you requesting access and the member accepting this request. If you wish to request access to a certain member's profile, you can enter the PUC code into the text field and then click the "Request Access" button which will then send an email to that member to request them to grant you access to their profile. Once access has been granted you will receive an email informing you of this approved request. If you are not registered on the MySIZA Platform, you are welcome to contact the SIZA office so that they can send you the audit report via email.

Step 3: Share facility and audit information on the MySIZA platform – All Suppliers.

The Shared function on the left side menu will give you the opportunity to share information with your buyer. This can be done by clicking 'Approve' to allow the buyer visibility on your platform, or 'Revoke' if the visibility request is not required. If the buyer requested access, you will have to approve the request before visibility can be established.

Step 4: How to schedule a Semi- or Unannounced Audit.

When selecting the preferred audit firm on the MySIZA platform, indicate whether the audit should be semi- or unannounced, as per Flipkart Group requirement. The audit firm will follow the scheduling in accordance with the <u>SIZA Social Audit Process</u> and Methodology.

Step 5: Obtain a copy of the audit report and Audit Confirmation letter.

The Audit section of the platform shows existing audits in a facility's profile. If you are a SIZA member, you can access audit data yourself. If you are not a SIZA member, contact the SIZA office to request a copy of the relevant audit report and Audit Confirmation Letter via email. This report and letter can then be forwarded to Flipkart Group.

Step 6: Share the audit report through the SEDEX platform.

Flipkart Group requires that SIZA audits be shared through both the SIZA and the SEDEX platforms. Visibility on Sedex for those who require it, is a user pay service that SIZA provides to its members at a reduced fee. SIZA manages your profile on Sedex, so you do not need to register or pay for a separate Sedex profile. The Sedex membership fee is added to your annual SIZA renewal invoice. For more information about audit information on Sedex, please contact Werner van Dyk.

Additional Requirements

To be accepted by Flipkart Group:

- 1. The audit must be conducted by an APSCA-certified auditor on behalf of an <u>APSCA member firm</u>. Confirm with APSCA <u>and</u> your selected program that the approved firm and auditor(s) are in good standing.
- 2. Audits must be conducted as semi-announced (within a window of time) or fully unannounced beginning August 1, 2024.



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Have additional questions? Contact – rsgscin@flipkart.com

July 2024 v4

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