

Getting Started with an Approved Audit Program: *Fair Trade USA*



QUICK FACTS

- Applicable for agricultural operations, including farming as well as packing & processing facilities
- Audits conducted globally
- Three-year certification cycle with annual verification/surveillance audits
- Not a membership organization
- Certification Program
- Full member of [ISEAL](#) Alliance

Fair Trade USA® is a nonprofit organization and a leading certifier of fair trade products in North America. The Fair Trade Certified™ seal on a product signifies that it was produced according to fair trade standards that promote sustainable livelihoods and safe working conditions, protection of the environment, and strong, transparent supply chains. Rather than creating dependency on aid, Fair Trade USA's model empowers both farmers and workers to fight poverty and earn additional money to improve their communities.

Fair Trade USA recognizes that sustainability is a journey. Their [standards](#) focus on continuous improvement over time to achieve superior social, economic, and environmental practices. The Fair Trade Certified™ seal signifies that specific standards have been met in the production, trade, and promotion of Fair Trade products from over 45 countries across the globe. Visit FairTradeCertified.org for more information.

MEMBERSHIP

Fair Trade USA (FTUSA) is not a membership organization.

Fair Trade USA SUPPORT

Learn more about Fair Trade USA certification [here](#).

Suppliers interested in certification of a facility can use this [online form](#) to provide some basic business information, and a representative from the Fair Trade USA team will contact them to discuss the certification process.

Facilities can apply directly for Fair Trade Certification by submitting an [application](#) to applications@fairtradeusa.org.

SUPPORT

General Information

Website (English): fairtradecertified.org
 Website (Spanish): fairtradecertified.org/es
 General Email: info@fairtradeusa.org
 Phone: (510) 663-5260



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Visit the **Responsible Sourcing Academy** for access to resources, training and answers to common questions.

SHARE FACILITY REPORT WITH WALMART

Provide visibility to facility information and audit reports to Walmart with the steps below. FTUSA does not currently offer a platform to share audit reports.

Step 1: Obtain the Required Documentation

Walmart requires documentation pertaining to the site disclosed to Walmart.

If requesting an **Initial Certification** audit:

- request an in-person audit* of the site(s) disclosed to Walmart using the FTUSA [Application Form](#)
- **Walmart will not accept an Initial Certification audit* that does not include a site visit to the disclosed facility**

When you are NOT the Certificate Holder: The Certificate Holder owns the Fair Trade USA certification documents and can provide copies upon request.

When you ARE the Certificate Holder: Collect the required documents.

Required Documents (in English)

- audit report* from the most recent audit (certification/surveillance) **AND**
- audit report* from the most recent audit (certification/surveillance) that includes an in-person audit of the site(s) disclosed to Walmart (if different from the audit referenced in point 'a' above)
- closed CAP for each audit report submitted, showing all required critical noncompliances and the required percentage of progress criteria are closed
- valid certificate (must be "certified" status)

Step 2: Validation

Validate the status of the Certificate through the website of the certification body listed on the certificate:

- Click [here](#) to validate status for facilities certified by SCS Global Services.
- Click [here](#) to validate status for facilities certified by Control Union.

Step 3: Submit required documents to Walmart

Email required documents to the Global Supplier Compliance Facility & Administration team (contact information below).

Instructions to Submit an Audit to Walmart*

**To be accepted by Walmart, the audit must be conducted by an APSCA-registered auditor on behalf of an APSCA member firm. View APSCA audit firms [here](#). Confirm with your selected program that the approved firm and auditor are in good standing with APSCA.*



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Have additional questions? Contact the Supplier & Facility Administration team:
[North, South, Central America](#)
[China & Far East](#)
[All other countries](#)

