## **4 Steps to Complete Audit Requirement**





### Choose an approved audit program:

Global - All **Products** 

Global - Product Specific

Regional - Product **Specific** 



amfori Business Social **Compliance Program** 

- Applicable to all product types
- Audits conducted globally
- Membership is a requirement

**Program Guide** 



- Responsible **Business** Alliance
- Applicable to electronic goods and toys Membership available/not required
- Audits conducted globally

**Program Guide** 



Social Accountability International -SA8000

- Applicable to all product types
- Audits conducted globally
- Certification for three years
- Management Systems Focus

**Program Guide** 



Worldwide Responsible Accredited **Production** 

- Applicable to sewn products
- Audits conducted globally
- Certification scheme
- Not a membership organization

**Program Guide** 



**Sedex Members Ethical Trade Audit** 

- Applicable to all product types
- Audits conducted globally
- Membership is required
- Walmart requires completion of a 4pillar audit

Applicable to all agricultural products

Audits conducted in South Africa

Membership is a requirement

**Program Guide** 

**Program Guide** 



Fair Trade USA

**Program Guide** 

- Applicable for agricultural operations including farming, packing & processing facilities
- Audits conducted globally
- Three-year certification cycle
- Not a membership organization





**Best Aquaculture Practices / Best** Seafood Practices Applicable to the aquaculture & wild seafood supply chain

Applicable to all manufactured goods including

toys, entertainment, juvenile, gifting, seasonal, and

- Audits conducted globally
- Certification scheme Membership available, not required
- **Program Guide**



Sustainability

Africa

**Initiative of South** 

**Equitable Food Initiative** 

- Applicable for farming operations, including field, pack & processing facilities
- Audits conducted in the Americas
- Certification for three years
- Not a membership organization

Program Guide



chain program

- packaging products Audits conducted globally
- Certification scheme
- Capability building training and support provided

**Chain Program** Program Guide

**Ethical Supply** 

Membership encouraged /not required



**Small Supplier Program** 

**Program Guide** 

### Must meet definition of Small Supplier:

- The supplier's global sales revenue (total turnover) is under \$3 million per year; or
- The supplier's total global sales revenue to Flipkart Group Inc. is under \$350,000 per year

Supplier facilities located in a high-risk region/territory category will not be eligible to participate in the approved small supplier programs.

## Complete a facility audit:

#### Currently working with an audit program?

Not currently working with an audit program?

Provide an existing report that meets Flipkart Group's requirements: valid as defined by the Audit Program OR issued less than one year prior to the submit date (for programs without expiration dates)

Select an audit program from the list above and work with the program to conduct a facility audit with an approved firm.

### To be accepted by Flipkart, the audit must be conducted:

- on a semi-announced (during a provided window of time) or unannounced basis (with no timeline or date provided)
- by an auditor certified by the Association of Professional Social Compliance Auditors (APSCA)
- on behalf of an APSCA member audit firm, approved and in good standing with both the program and with APSCA

Check whether an auditor is APSCA-certified here.

View APSCA audit firms in good standing here.

Further, if your facility's operations involve multiple shifts, the facility should be prepared to allow access to the auditor during any shift so that worker interviews and a factory tour can be conducted while the auditor is present.

## Link Flipkart in the audit program platform

Each audit program has a unique platform for suppliers to grant retail partners access to audit details. Suppliers should link Flipkart Group to each factory for which an audit is submitted. Linking Flipkart Group allows our team to validate reports. Instructions on how to link Flipkart Group can be found in the audit program guide links in Step 1.

# Submit your audit report via email

# rsgscin@flipkart.com

### To be accepted, the email should include:

- Full audit report (and any additional documents specified in the program's resource guide)
- Flipkart Group Supplier ID number (8-digit number)
- Supplier Name
- Flipkart Group Factory ID Number
- **Factory Name**
- Audit Program Identification Number (ex. Sedex ID number)
- Audit Program Facility or Audit ID Number (helps Flipkart Group cross-reference the facility or audit)

It is your responsibility to obtain the appropriate permissions necessary to share the full audit report with Flipkart Group. For more information, review the Audit & Assessment Policy & Guidance



